



Tennessee Arts Commission - Guidelines Individual Artist Fellowships Fiscal Year 2011

DESCRIPTION

This award provides fellowships to outstanding professional artists who live and work in Tennessee. No matching funds are required and no specific project has to be carried out with the funds. The Commission anticipates that each fellowship in FY 2011 will be \$5,000. In the coming year, the Tennessee Arts Commission may award up to two (2) fellowships in each of the following discipline categories:

Fiscal Year 2011:

- Craft
- Dance (Performance)
- Literary (Fiction/Creative Nonfiction and Poetry)
- Media (Film, Video, and Photography)
- Music (Instrumental Performance)
- Theater (Acting and Design)
- Visual Art (Three-Dimensional Work)

ELIGIBILITY

Fellowship applicants must be at least 18 years of age and be legal residents of Tennessee at the time of application with a permanent Tennessee mailing address. The Commission will accept as evidence of such residency a Tennessee voter registration card or a State of Tennessee driver's license. Applicants may be requested to submit a copy of their most recently filed Federal Income Tax Form 1040, if there is a question concerning legal residency.

Individuals may apply in only one fellowship category each fiscal year. Those artists who have received full or partial ("Honorable Mention") fellowships in the past may **not** reapply for a fellowship.

This award is designed to recognize professional artists, i.e. those individuals who either by education, experience, or natural talent engage in a particular art form or discipline. To qualify, an artist must be financially compensated for his or her work, and this compensation must be a significant source of support for their livelihood.

The Commission does not recognize in this category full-time students, either elementary, secondary, college, or university as professional artists.

Those **not** eligible to apply include: minors (individuals under 18 years of age), full-time State of Tennessee employees (other than instructors on the faculties of state-supported educational institutions); members of the Commission, its staff, and members of their families.

ACCESSIBILITY

No person on the grounds of race, color, national origin, disability, age, religion or sex shall be excluded from participation in, or be denied benefits of, or otherwise be subject to discrimination of services, programs and employment provided by the Commission and its contracting agencies.

HOW TO APPLY and DEADLINE

All Fiscal Year 2011 Individual Artist Fellowship applicants must complete and submit an online eGRANT application. The link to the eGRANT form can be found at:

www.arts.tn.gov. Utilize the **green** EDIT button  to complete and electronically submit the application. After electronic submission, applicants **MUST**:

- ▶ Return to the main menu. Use the **yellow** VIEW button  to access your application. **Print** a copy of the completed eGRANT application report, which includes the **Applicant Profile** and the **Assurances** (signature) page.
 - ▶ Sign the Assurances page and send the required number of printed applications, documents, and/or materials to the Tennessee Arts Commission to complete the application process. (NOTE: See “What to Submit” below, under the category for which you are applying, for specific submission instructions.)
 - ▶ The online eGRANT must be submitted electronically by **Monday, January 25, 2010 by 4:30 p.m. (CST).**
 - ▶ The printed application and required documents/materials must also be postmarked or hand-delivered to the Tennessee Arts Commission, 401 Charlotte Avenue, Nashville, TN 37243-0780 by **Monday, January 25, 2010 at 4:30 p.m. (CST).**
- Late or incomplete applications will not be accepted-**

For more information about the Individual Artist Fellowships, contact the appropriate program director listed at the end of each of the following IAF category descriptions.

CRAFT

ELIGIBILITY

This award is designed to recognize professional craft artists, i.e. those individuals who either by education, experience, or natural talent are engaged in a craft discipline. To qualify, an artist must be financially compensated for his or her work, and this compensation must be a significant source of the artist's income.

Fellowship applicants must be:

- Professional practicing artists of exceptional talent working in a craft discipline.
- At least 18 years of age and legal residents of Tennessee **at the time of application** with a permanent Tennessee mailing address, evidenced by a Tennessee voter's registration card or Tennessee driver's license.
- Financially compensated for their work as professional artists. This compensation must be a significant source of support for their livelihood.

Individuals not eligible to apply for fellowship include:

- Minors (under 18 years of age).
- Full-time students.
- Full-time employees of the State of Tennessee (other than instructors on the faculties of state-supported educational institutions).
- Members of the Commission, its staff and families.
- Artists who have previously received a full Tennessee Arts Commission fellowship or "Honorable Mention" fellowship award.

WHAT TO SUBMIT

- **Online FY2011 TAC Individual Artist Fellowship eGRANT application.**

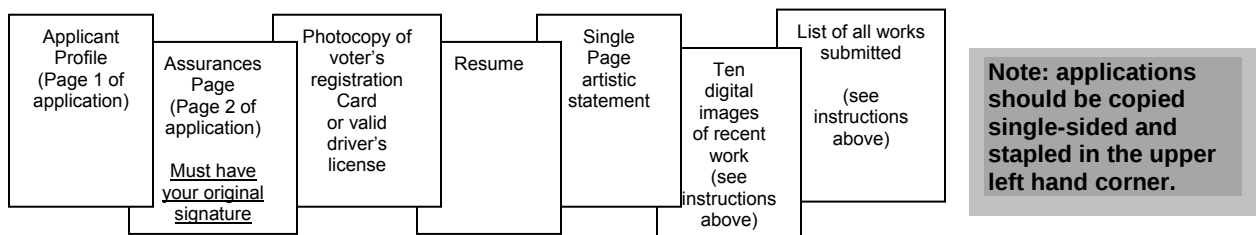
• **Hardcopy submission:** *In addition, applicants must submit two (2) collated sets of application materials in the following order:*

- Completed hardcopy of Individual Artist Fellowship application form, including the Applicant Profile and Assurances (signature) pages. The Assurances Page must include an original signature.
- Photocopy of applicant's Tennessee voter's registration card or Tennessee driver's license.

- Current resume.
- Artistic statement, not to exceed one page, in which the applicant describes her or his work and artistic intention.
- Ten digital images of recent work (created within the past three years) formatted as JPEGs on a CD. Only electronic images on CD are acceptable. . Images should be no more than 300 dpi (1500 pixel maximum) and should be labeled in number order and with the title of the piece.
- A list of all the works submitted in numbered order that corresponds to the JPEGs which includes the following information for each image: title of the work, medium, dimensions and date. This list needs to be submitted as a Microsoft Word document that is included on the CD with the JPEGs. The CD should be clearly labeled with the artist's name and should be sent in a PAPER sleeve. **NO OTHER CD SLEEVES WILL BE ACCEPTED.**

Each set should be stapled at the top left corner with CDs on the bottom of the stack. No folders please. Materials will not be returned.

DIAGRAM FOR COLLATING GRANT APPLICATIONS - pages of EACH grant application must be arranged as shown: (Submit a total of two complete sets – one with original signature on application.)



DEADLINE

The eGRANT must be submitted online and the completed application package must be postmarked or hand delivered to the Tennessee Arts Commission, 401 Charlotte Avenue, Nashville, TN 37243-0780 (between the hours of 8:00 a.m. and 4:30 p.m. CST) by **Monday, January 25, 2010.**

CONTACT

For more information on the Commission's Individual Artist Fellowship in Craft, contact Julie Horn, Director of Visual Arts, Craft, and Media, at (615) 532-9798 or e-mail: Julie.Horn@tn.gov .

Dance (Performance)

ELIGIBILITY

This award is designed to recognize professional artists, i.e. those individuals who either by education, experience, or natural talent are engaged in dance. To qualify, an artist must be financially compensated for his or her work, and this compensation must be a significant source of the artist's income.

Fellowship applicants must be:

- Professional practicing dancers of exceptional talent.
- At least 18 years of age and legal residents of Tennessee **at the time of application** with a permanent Tennessee mailing address, evidenced by a Tennessee voter's registration card or Tennessee driver's license.
- Financially compensated for their work as professional artists. This compensation must be a significant source of support for their livelihood.

Individuals not eligible to apply for fellowship include:

- Minors (under 18 years of age).
- Full-time students.
- Full-time employees of the State of Tennessee (other than instructors on the faculties of state-supported educational institutions).
- Members of the Commission, its staff and families.
- Artists who have previously received a full Tennessee Arts Commission fellowship or "Honorable Mention" fellowship award.

WHAT TO SUBMIT

• **Online FY2011 TAC Individual Artist Fellowship eGRANT application.** See *instructions in the grey box on page 2 of these guidelines.*

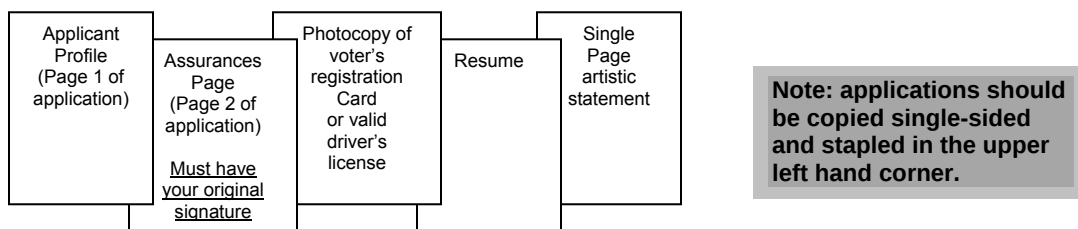
• **Hardcopy submission:** Applicants must submit one (1) original set and two (2) copies of the original set for a total of three (3) collated sets of application materials. **Collate every set in the following order:**

- Completed FY2011 TAC Individual Artist Fellowship application. This includes the Applicant Profile (page 1) and Assurances Page (page 2). **The Assurances Page must include an original signature.**

- Photocopy of applicant's Tennessee voter's registration card, or a legal and valid Tennessee driver's license.
- Current resume.
- Artistic statement, not to exceed one page, in which the applicant describes his/her work and artistic intention.

Staple each collated set of application materials in the upper left corner. No binders, paper-clips, or extra materials. Submitted materials will NOT be returned to the applicant.

DIAGRAM FOR COLLATING GRANT APPLICATIONS - pages of EACH grant application must be arranged as shown: (Submit a total of three complete sets – one with original signature on application.)



AUDITION (Performance)

Following receipt of applications, dancers will be notified of location and time of the Nashville audition. Applicants who are unable to attend, or who are not present and ready to audition at the assigned time, will be declared ineligible for competition.

- Applicants will present a solo audition of either: 1) **two dance forms** (e.g. jazz and tap, ballet and modern, etc.) or 2) **one dance piece** (that preferably incorporates different tempos, styles or moods).

Dancers who choose to audition with a technical, classical ballet piece should consider performing a second “theatrical” piece that includes expressing emotion.

- A maximum of five (5) minutes **total** per audition will be allowed each applicant.
- No props, costumes, or theatrical make-up will be allowed; wear “rehearsal clothing” only.
- Applicants must submit a CD of the accompaniment at the time of the audition. Other forms of accompaniment, including cassette tapes, “live” musicians, etc. will **not** be allowed.

A warm-up space will be provided.

DEADLINE

The eGRANT must be submitted online and the completed application package must be postmarked or hand delivered to the Tennessee Arts Commission, 401 Charlotte Avenue, Nashville, TN 37243-0780 (between the hours of 8:00 a.m. and 4:30 p.m. CST) by **Monday, January 25, 2010**.

CONTACT

For more information on the Commission's Individual Artist Fellowship Program in Dance, contact Hal Partlow, Director of Performing Arts, at (615) 532-9801 or at hal.partlow@tn.gov.

Literary (Fiction/Creative Nonfiction and Poetry)

DESCRIPTION

Fiction submissions may be short stories or excerpts from longer works.

Creative Nonfiction submissions may be in the form of critical essays, literary criticism, biography, memoir, travel writing, or other writing which applies literary skills and methods to nonfiction.

Poetry submissions may be in any poetic form or in free verse.

ELIGIBILITY

This award is designed to recognize professional writers, i.e. those individuals who either by education, experience, or natural talent are engaged in writing. To qualify, an artist must be financially compensated for his or her work, and this compensation must be a significant source of the artist's income.

Fellowship applicants must be:

- Writers who are able to show a publication history other than vanity press or print-on-demand publications.
- At least 18 years of age and legal residents of Tennessee **at the time of application** with a permanent Tennessee mailing address, evidenced by Tennessee voter's registration card or Tennessee driver's license.
- Financially compensated for their work as professional artists. This compensation must be a significant source of artist's income.

Individuals not eligible to apply for fellowships Include:

- Minors (under 18 years of age).
- Full-time students.
- Full-time employees of the State of Tennessee (other than instructors on the faculties of state-supported educational institutions).
- Members of the Commission, its staff and families.
- Artists who have previously received a full Tennessee Arts Commission fellowship or "Honorable Mention" fellowship award.

WHAT TO SUBMIT

- **Online FY2011 TAC Individual Artist Fellowship eGRANT application.**

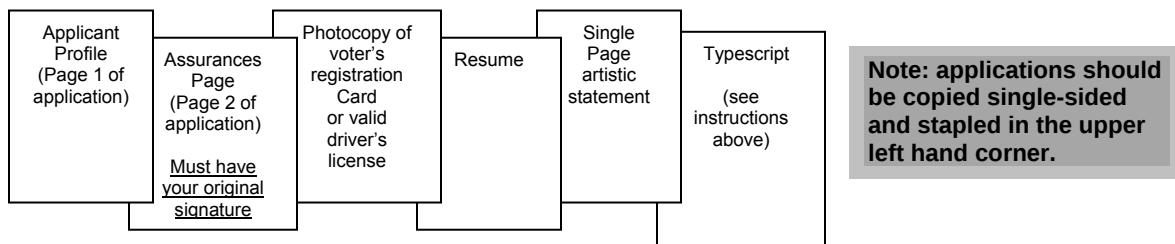
• **Hardcopy submission:** In addition, *applicants must submit two (2) collated sets of application materials in the following order:*

- Completed hardcopy of Individual Artist Fellowship application form, including the Applicant Profile and Assurances (signature) pages. The Assurances Page must include an original signature.
- Photocopy of applicant's Tennessee voter's registration card or Tennessee driver's license.
- Current resume, which includes a publication history.
- Artistic statement, not to exceed one page, in which the applicant's work is described and his/her artistic intention stated.
- **Fiction/Creative Nonfiction submissions:** no more than twenty-five (25) double-spaced pages of typescript with no identifying labeling on any page. **Poetry submissions:** no more than twenty-five (25) double spaced pages or thirteen (13) single spaced pages.

Previously published (typeset) works must be reverted to typescript manuscript form. Submissions with identifying markings, illustrations or other extraneous materials will be disqualified.

No materials will be returned.

DIAGRAM FOR COLLATING GRANT APPLICATIONS - pages of EACH grant application must be arranged as shown: (Submit a total of two complete sets – one with original signature on application.)



DEADLINE

The eGRANT must be submitted online and the completed application package must be postmarked or hand delivered to the Tennessee Arts Commission, 401 Charlotte Avenue, Nashville, TN 37243-0780 (between the hours of 8:00 a.m. and 4:30 p.m. CST) by **Monday, January 25, 2010.**

CONTACT

For more information on the Commission's Individual Artist Fellowship in Literary Arts, contact Lee Baird, Director of Literary Arts, at (615) 532-0493, or e-mail: lee.baird@tn.gov.

MEDIA (Film, Video and Photography)

ELIGIBILITY

This award is designed to recognize professional media artists, i.e. those individuals who either by education, experience, or natural talent are engaged in media. To qualify, an artist must be financially compensated for his or her work, and this compensation must be a significant source of the artist's income.

Fellowship applicants must be:

- Credited independent film, video, or photography artists living and working in the State of Tennessee.
- At least 18 years of age and legal residents of Tennessee **at the time of application** with a permanent Tennessee mailing address, evidenced by a Tennessee voter's registration card or Tennessee driver's license.
- Financially compensated for their work as professional artists. This compensation must be a significant source of support for their livelihood.

Individuals not eligible to apply for fellowship include:

- Minors (under 18 years of age).
- Full-time students.
- Full-time employees of the State of Tennessee (other than instructors on the faculties of state-supported educational institutions).
- Members of the Commission, its staff and families.
- Artists who have previously received a full Tennessee Arts Commission fellowship or "Honorable Mention" fellowship award.

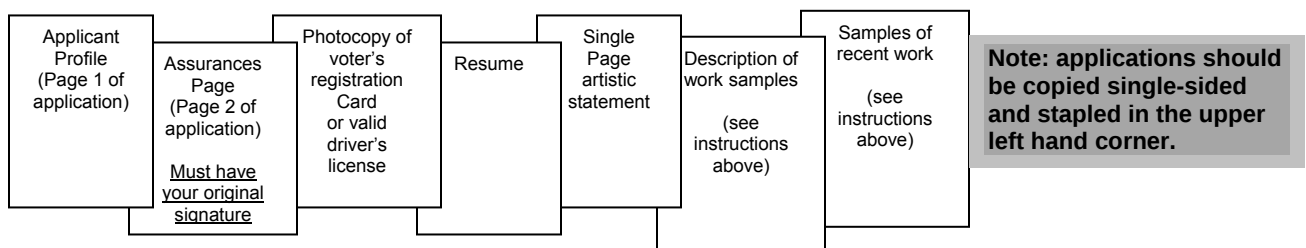
WHAT TO SUBMIT

- **Online FY2011 TAC Individual Artist Fellowship eGRANT application.**
- **Hardcopy submission:** *In addition, applicants must submit **two (2)** collated sets of application materials in the following order:*
 - Completed hardcopy of Individual Artist Fellowship application form, including the Applicant Profile and Assurances (signature) pages. The Assurances Page must include an original signature.
 - Photocopy of applicant's Tennessee voter's registration card or Tennessee driver's license.

- Current resume.
- Artistic statement, not to exceed one page, in which the applicant describes her or his work and artistic intention.
- **For Film and Video Artists:** A high-quality DVD containing samples of at least three (3) of your most recent works (created in the past three years). The entire length of the DVD can be no longer than 20-minutes. Label the DVD with the applicant's name, contact information, and title of works and should be sent in a PAPER sleeve. **NO OTHER SLEEVES WILL BE ACCEPTED.**
- Description of work samples. In one typed page describe the work samples represented. Also include production credits and any technical considerations important to the juror's understanding of the work. The work samples provided should reflect the applicant's individual artistic expression rather than work produced for commercial production purposes.
- **For Photographers:** Ten digital images of recent work (created within the past three years) formatted as JPEGs on a CD. Only electronic images on CD are acceptable. Images should be no more than 300 dpi and should be labeled in number order and with the title of the piece.
- A list of all the works submitted in numbered order that corresponds to the JPEGs which includes the following information for each image: title of the work, medium, dimensions and date. This list needs to be submitted as a Microsoft Word document that is included on the CD with the JPEGs. The CD should be clearly labeled with the artist's name and contact information.

Each set should be stapled at the top left corner with DVDs/CDs on the bottom of the stack. No folders please. Materials will **not** be returned.

DIAGRAM FOR COLLATING GRANT APPLICATIONS - pages of EACH grant application must be arranged as shown: (Submit a total of two complete sets – one with original signature on application.)



DEADLINE

The eGRANT must be submitted online and the completed application package must be postmarked or hand delivered to the Tennessee Arts Commission, 401 Charlotte Avenue, Nashville, TN 37243-0780 (between the hours of 8:00 a.m. and 4:30 p.m. CST) by **Monday, January 25, 2010**.

CONTACT

For more information on the Commission's Individual Artist Fellowship in Media, contact Julie Horn, Director of Visual Arts, Craft, and Media, at (615) 532-9798 or e-mail: julie.horn@tn.gov .

MUSIC (Solo Instrumental Performance)

This award is designed to recognize professional artists, i.e. those individuals who either by education, experience, or natural talent are engaged in instrumental performance. To qualify, an artist must be financially compensated for his or her work, and this compensation must be a significant source of the artist's income.

ELIGIBILITY

- Applicants must be professional practicing musicians of exceptional talent.
- At least 18 years of age and legal residents of Tennessee **at the time of application** with a permanent Tennessee mailing address, evidenced by a Tennessee voter's registration card or Tennessee driver's license.
- Financially compensated for their work as professional musician. This compensation must be a significant source of support for their livelihood.

Individuals not eligible to apply for fellowship include:

- Minors (under 18 years of age).
- Full-time students.
- Full-time employees of the State of Tennessee (other than instructors on the faculties of state-supported educational institutions).
- Members of the Commission, its staff and families.
- Artists who have previously received a full Tennessee Arts Commission fellowship or "Honorable Mention" fellowship award.

WHAT TO SUBMIT

• **Online FY2011 TAC Individual Artist Fellowship eGRANT application.** See *instructions in the grey box on page 2 of these guidelines.*

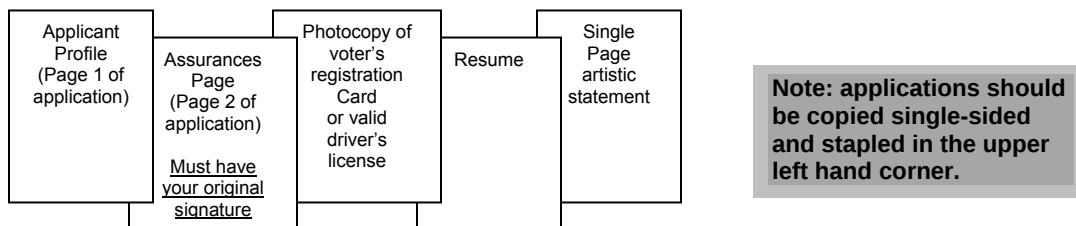
• **Hardcopy submission:** Applicants must submit one (1) original set and two (2) copies of the original set for a total of three (3) collated sets of application materials. **Collate every set in the following order:**

- Completed FY2011 TAC Individual Artist Fellowship application. This includes the Applicant Profile (page 1) and Assurances Page (page 2). **The Assurances Page must include an original signature.**

- Photocopy of applicant's Tennessee voter's registration card, or a legal and valid Tennessee driver's license.
- Current resume.
- Artistic statement, not to exceed one page, in which the applicant describes his/her work and artistic intention.

Staple each collated set of application materials in the upper left corner. No binders, paper-clips, or extra materials. Submitted materials will NOT be returned to the applicant.

DIAGRAM FOR COLLATING GRANT APPLICATIONS - pages of EACH grant application must be arranged as shown: (Submit a total of three complete sets – one with original signature on application)



AUDITION (Solo Instrumental Performance)

Following receipt of applications, musicians will be notified of location and time of the Nashville audition. Applicants who are unable to attend, or who are not present and ready to audition at the assigned time, will be declared ineligible for competition.

- Applicants will present a solo audition. Audition selection(s) should be from music forms reasonably suited to professional performance, e.g. strings, woodwinds, brass, keyboards, percussion, classical, jazz, etc.
- A maximum of five (5) minutes will be allowed for each applicant's audition. If set-up time is necessary, it must not exceed two (2) minutes and will shorten the actual performance time to three (3) minutes.
- The audition may include an accompanist, at the applicant's discretion; however, the accompanist must be provided by the applicant and must not overpower the applicant's solo instrument audition.
- A good quality, recently tuned piano or clavinova, two (2) music stands, two (2) chairs or stools, and electric power for instruments requiring amplification will be provided. Any amplifiers must be provided by the applicant.

- Prerecorded instrumental accompaniment or augmentation is not permitted.

DEADLINE

The eGRANT must be submitted online and the completed application package must be postmarked or hand delivered to the Tennessee Arts Commission, 401 Charlotte Avenue, Nashville, TN 37243-0780 (between the hours of 8:00 a.m. and 4:30 p.m. CST) by **Monday, January 25, 2010**.

CONTACT

For more information on the Commission's Individual Artist Fellowship in Music, contact Hal Partlow, Director of Performing Arts, at (615) 532-9801 or Hal.Partlow@tn.gov.

THEATER (Acting and Design)

ELIGIBILITY

This award is designed to recognize professional theater artists, i.e. those individuals who either by education, experience, or natural talent are engaged in acting within the art form of theater, or theatrical design (scenic, lighting or costume) within the art forms of theater, dance, or opera. To qualify, an artist must be financially compensated for his or her work, and this compensation must be a significant source of the artist's income.

Fellowship applicants must be:

- Professional practicing **actors or designers** of exceptional talent.
- At least 18 years of age and legal residents of Tennessee **at the time of application** with a permanent Tennessee mailing address, evidenced by a Tennessee voter's registration card or Tennessee driver's license.
- Financially compensated for their work as professional artists. This compensation must be a significant source of support for their livelihood.

Individuals not eligible to apply for fellowship include:

- Minors (under the age of 18).
- Full-time students.
- Full-time employees of the State of Tennessee (other than instructors on the faculties of state-supported educational institutions).
- Members of the Commission, its staff and families.
- Artists who have previously received a full Tennessee Arts Commission fellowship or "Honorable Mention" fellowship award.

WHAT TO SUBMIT

• **Online FY2011 TAC Individual Artist Fellowship eGRANT application.** See *instructions in the grey box on page 2 of these guidelines.*

• **Hardcopy submission:** Applicants must submit one (1) original set and two (2) copies of the original set for a total of three (3) collated sets of application materials. **Collate every set in the following order:**

- Completed FY2011 TAC Individual Artist Fellowship application. This includes the Applicant Profile (page 1) and Assurances Page (page 2). **The Assurances Page must include an original signature.**

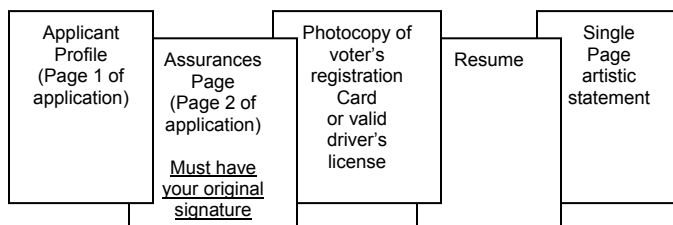
- Photocopy of applicant's Tennessee voter's registration card, or a legal and valid Tennessee driver's license.
- Current resume.
- Artistic statement, not to exceed one page, in which the applicant describes his/her work and artistic intention.

The following are additional submission requirements for Design applicants only:

- Ten digital images of recent work (created within the past three years) formatted as JPEGs on a CD. Only electronic images on CD are acceptable. Images should be no more than 300 dpi (1500 pixel maximum) and should be labeled in number order and with the title of the production (example: 001TitleofProduction, 002TitleofProduction, etc...). The CD should be clearly labeled with the artist's name and should be sent in a PAPER sleeve. **NO OTHER CD SLEEVES WILL BE ACCEPTED.**
- A list of all the works submitted in numbered order that corresponds to the JPEGs on the CD which includes the following information **for each image**: title of the production for which the design was created, date and location of production, producing organization, and an explanation describing the relationship between the production and the design.

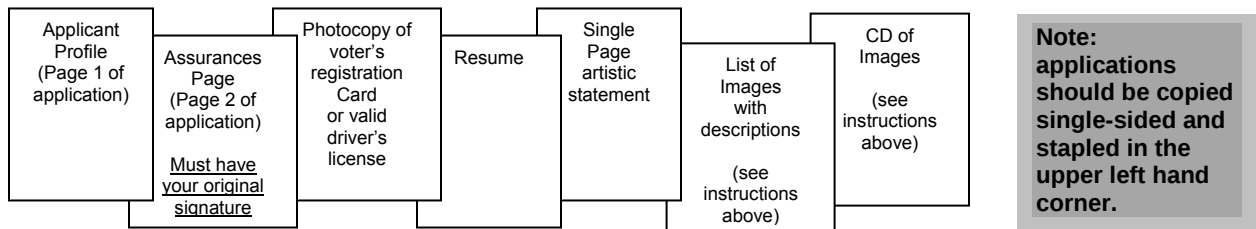
Staple each collated set of application materials in the upper left corner (For Design applicants the CD sleeve will be on the bottom of each set). No binders, paper-clips, folders or extra materials. Submitted materials will NOT be returned to the applicant.

DIAGRAM FOR COLLATING GRANT APPLICATIONS FOR ACTING APPLICANTS -pages of EACH grant application must be arranged as shown: (Submit a total of three complete sets – one with original signature on application.)



Note: applications should be copied single-sided and stapled in the upper left hand corner.

DIAGRAM FOR COLLATING GRANT APPLICATIONS FOR DESIGN APPLICANTS - pages of EACH grant application must be arranged as shown: (Submit a total of three complete sets – one with original signature on application.)



AUDITION (Acting applicants only):

Following receipt of applications, actors will be notified of location and time of the Nashville audition. Applicants who are unable to attend, or who are not present and ready to audition at the assigned time, will be declared ineligible for competition.

- Each applicant must prepare two (2) contrasting monologues. A maximum of three (3) minutes total will be allowed each applicant.
- A chair or stool will be provided.
- No props, costumes, or theatrical make-up will be allowed.
- Musical theater is **not** included in this category.

DEADLINE

The eGRANT must be submitted online and the completed application package must be postmarked or hand delivered to the Tennessee Arts Commission, 401 Charlotte Avenue, Nashville, TN 37243-0780 (between the hours of 8:00 a.m. and 4:30 p.m. CST) by **Monday, January 25, 2010**.

CONTACT

For more information on the Commission's Individual Artist Fellowship Program in Theater, contact Hal Partlow, Director of Performing Arts, at (615) 532-9801 or Hal.Partlow@tn.gov.

VISUAL ART (Three-dimensional Work)

ELIGIBILITY

This award is designed to recognize professional visual artists, i.e. those individuals who either by education, experience, or natural talent are engaged in visual art. To qualify, an artist must be financially compensated for his or her work, and this compensation must be a significant source of the artist's income.

Fellowship applicants must be:

- Professional practicing artists of exceptional talent working in a **three-dimensional form**. (Note: Photographers should **not** apply under this category but should submit under **Media** – see pages 9 and 10 above).
- At least 18 years of age and legal residents of Tennessee **at the time of application** with a permanent Tennessee mailing address, evidenced by a Tennessee voter's registration card or Tennessee driver's license.
- Financially compensated for their work as professional artists. This compensation must be a significant source of support for their livelihood.

Individuals not eligible to apply for fellowship include:

- Minors (under 18 years of age).
- Full-time students.
- Full-time employees of the State of Tennessee (other than instructors on the faculties of state-supported educational institutions).
- Members of the Commission, its staff and families.
- Artists who have previously received a full Tennessee Arts Commission fellowship or "Honorable Mention" fellowship award.

WHAT TO SUBMIT

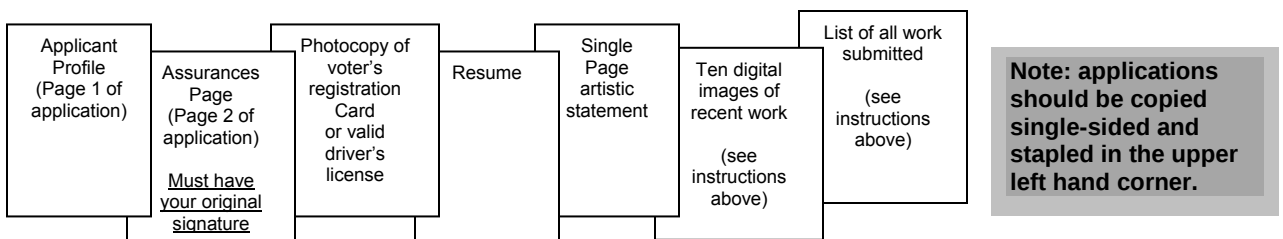
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- **Hardcopy submission:** *In addition, applicants must submit two (2) collated sets of application materials in the following order:*
 - Completed hardcopy of Individual Artist Fellowship application form, including the Applicant Profile and Assurances (signature) pages. The Assurances Page must include an original signature.

- Photocopy of applicant's Tennessee voter's registration card or Tennessee driver's license.
- Current resume.
- Artistic statement, not to exceed one page, in which the applicant describes her or his work and artistic intention.
- Ten digital images of recent work (created within the past three years) formatted as JPEGs on a CD. Only electronic images on CD are acceptable. . Images should be no more than 300 dpi (1500 pixel maximum) and should be labeled in number order and with the title of the piece.
- A list of all the works submitted in numbered order that corresponds to the JPEGs which includes the following information for each image: title of the work, medium, dimensions and date. This list needs to be submitted as a Microsoft Word document that is included on the CD with the JPEGs. The CD should be clearly labeled with the artist's name and contact information and should be sent in a PAPER sleeve. **NO OTHER CD SLEEVES WILL BE ACCEPTED.**

Each set should be stapled at the top left corner with CDs on the bottom of the stack.

No folders please. Materials will not be returned.

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CONTACT

For more information on the Commission's Individual Artist Fellowship in Visual Art, contact Julie Horn, Director of Visual Arts, Craft, and Media, at (615) 532-9798 or e-mail: julie.horn@tn.gov .