

## Common keyboard shortcuts

Open the Force Quit window	Option-⌘-Escape
Cycle forward through active applications	⌘-Tab ⌘-Tab, Right Arrow
Cycle backward through active applications	Shift-⌘-Tab ⌘-Tab, Left Arrow
Cancel	operation ⌘-.
Open Mac Help	⌘-?
Go back in the Finder view to the previous item	⌘-[
Go forward in the Finder view to the previous item	⌘-]
Go to the folder that contains a selected item	⌘-Up Arrow
Go to a folder in the Finder	Shift-⌘-G
Select all	⌘-A
Hide/reveal the Finder's toolbar	Option-⌘-T
Copy	⌘-C
Create an alias of a file	⌘-L
Turn Dock hiding on/off	Option-⌘-D
Move item to Trash	⌘-Delete
Empty Trash	Shift-⌘-Delete
Eject the selected disk image, CD, etc.	⌘-E
Eject a CD or DVD	F12
Find	⌘-F
Hide application	⌘-H
Get Info	⌘-I
Show View options in the Finder	⌘-J

Connect to Server	⌘-K
Connect to a specific network	Shift-⌘-K
Minimize window	⌘-M
Minimize all open windows for an application	Option-⌘-M
Create new folder	Shift-⌘-N
Open file or folder; can also be used to launch applications	⌘-O
Print file	⌘-P
Quit application	⌘-Q
Show original	⌘-R
Paste	⌘-V
Close window	⌘-W
Close all open windows for an application	Option-⌘-W
Cut	⌘-X
Undo	⌘-Z
Redo (not available in all applications)	Shift-⌘-Z
Go to the Applications folder in the Finder	Shift-⌘-A
Go to the Utilities folder in the Finder	Shift-⌘-U
Go to Computer View in the Finder	Shift-⌘-C
Go to Home View in the Finder	Shift-⌘-H
Go to iDisk View in the Finder (requires a .Mac account)	Shift-⌘-I
Take a screenshot of the entire display	Shift-⌘-3
Make and capture a rectangular selection of the display	Shift-⌘-4
Control-Eject (F12)	Opens a dialog box that contains options for Restart, Sleep, and Shutdown.

**Keyboard shortcuts for starting, restarting, logging out and shutting down:**

C	Holding down the C key at startup boots from a CD (useful when installing or upgrading the system software).
N	Attempts to start up from a NetBoot server.
R	Resets the display for a PowerBook.
T	<p>Holding down the T key at startup places your Mac into Target Mode as a mountable FireWire drive. After starting up, your screen will have a blue background with a floating yellow FireWire symbol. Target mode makes the hard drive(s) of your Mac appear as mounted FireWire drives when connected to another system.</p> <p>To exit Target mode, press the Power-on button to turn off your Mac. After your Mac has shut down completely, press the Power-on button again to restart normally.</p>
X	Holding down the X key at startup forces the machine to boot into Mac OS X, even if Mac OS 9 is specified as the default startup disk.
⌘-S	Boots into single-user mode.
⌘-V	Boots into verbose mode, displaying all the startup messages onscreen. (Linux users will be familiar with this.)
Shift	Holding down the Shift key at startup invokes Safe Boot mode, turning off any unnecessary kernel extensions ( <i>kexts</i> ) and ignoring anything you've set in the Login Items preferences panel.
Option	Holding down the Option key at startup opens the Startup Manager, which allows you to select which OS to boot into.
Mouse button	Holding down the mouse button at startup ejects any disk (CD, DVD, or other removable media) that might still be in the drive.
Shift-Option-⌘-Q Option + ⌘ ->Log Out	Logs you off without prompting you first.
Option-Power-On Option + ⌘ ->ShutDown.	Shuts down your system without prompting you first
Option + ⌘ -> Restart	Restarts your machine without prompting you first.
Control-⌘-Power-Onbutton	Forces an automatic shutdown of your system; this should be used only as a last resort, because it could mess up your filesystem.